

## **PTO Meeting Minutes May 13<sup>th</sup>, 2015**

The meeting was called to order by Melanie Oprita at 3:34pm.

### **Attendance**

Staff: Mrs. Sofia Papastamatis, Mrs. Lisa Comps, Mrs. Dawn Kassab, Sandra Hofmann

Parents: Melanie Oprita, Peggy Essenmacher, Beth VanSteenkiste, Lee Ann Girard, Cassie Coffey, Nicole Pellerito, Chris Girard, Mary Christian, Sabiha Afrin

### **Treasurer's Report-Beth VanSteenkiste**

- Cash Balance: \$26,312.80 / Available Cash: \$19,312.80
- There will be an email to 1<sup>st</sup> Grade teacher Mrs. Comps letting her know the amount of funds left in the account for 1<sup>st</sup> Grade
- Please make sure to submit all reimbursements by June 5<sup>th</sup> if possible
- PEP received a check from the Nguyen family for \$500 toward the playground fund

### **Old Business**

- FUN'd Run was good we saved \$1000 in prizes by having companies donate prizes
- Bounce house party winners from the FUN'd Run, Mrs. Kassab and Mrs. Hofmann, are planning to have their party either Tuesday June 9<sup>th</sup> or the 11<sup>th</sup>. Dates need to be confirmed by the Gieraltowski family because they are donating the bounce houses
- Teacher Appreciation Week seemed to be a big hit. We Appreciate all the teachers to all year and wanted to show it to them
- Flower Sale went well and the potted plants saved time and the kids and parents liked them
- Muffins with Mom was great and we really appreciated all the dad's and Nicole for stepping up to help so that we could enjoy muffins with our children
- Selling Concessions for the music department did good. We do not have a final profit amount for that yet, but overall seemed to have a good turnout

### **Restaurant Nights**

- McDonald's profited \$180
- Buffalo Wild Wings will be Wednesday, May 27<sup>th</sup> from 5-9 and you must bring the flier. We have to bring in at least \$500 in sales (excluding alcohol) in order to receive 15%. Wednesday's are half off kid's meals.
- Fliers must be given at location and are handed out to children and on the PEP website. [www.plumbrookpep.weebly.com](http://www.plumbrookpep.weebly.com)

### **On-Going Business**

- Bagel Day last month made about \$80.
- Market Day last month made \$38 and PEP will be giving ATG \$100 for handling pick-ups.

- Box Tops: A flier went home requesting all parents to send in box tops by this Friday and all coordinators to have them turned back into us by Tuesday so we can do the rewards. Sadly the popsicles did not survive in the PEP freezer so we had to throw most away. We have enough for the one class who has earned popsicles already, but will need to purchase more if any others reach that mark.
- Playground fund only raised \$4000 plus the \$500 added by the Nguyen family on Monday. The amount is too low to buy any new equipment at this time, but we are still looking into placing an amount from the PEP account into the playground account once the budget for next year is proposed.

## **New Business**

- The New Rink fundraiser is coming up Wednesday, June 3<sup>rd</sup> from 6-8. Look for fliers to come home soon with more information.
- Welcome Back Party we budgeted \$2000 and made about \$800 last year. Purple paper was in the budget for \$250 and we spent \$240 with a special in August, so we should stay with \$250 budget. The welcome back staff lunch budget from last year is \$300. We think it would be best to vote on approving this part of the budget since this money gets spent before our 1<sup>st</sup> meeting of the year. It was approved: Welcome Back Party -\$2000, Paper - \$250, Welcome Back staff lunch - \$300.
- Field Day, PEP budgets for food for volunteers and 2 bounce houses and a slide. Plus we set up a table to pass out popsicles to the children during the Field Day.
- Shirts for Field Day were ordered and run through the office for Mr. Pfeifer's account. They should be coming in on the 20<sup>th</sup> or 27<sup>th</sup> of May.

## **Teacher's Report**

- Thanks so much for all the appreciation gifts. They loved the new ideas and it was super cute. Thanks for a Great year.
- One suggestion is to just give the \$100 to all the teachers for their classrooms regardless if they help for an hour or not. If they do volunteer it is not for the money, it is because they want to. They don't feel like the teachers who can't should have their student's penalized by not getting the \$100 for their class.
- Mrs. Hofmann came to ask for \$500 to start a Summer School/Camp. The camp would run on Tuesdays and Thursday from 8:30am-11:30am in the month of August. Only 40 students 3<sup>rd</sup>-6<sup>th</sup> will be able to participate and will be picked based on teacher recommendation and test scores. The point is to help those who need it to get a jump start on learning in a fun way. Mrs. Hofmann, Mrs. Bruce, Mrs. Folino, and Mrs. Hansen will each have 10 students. The money is for snacks, supplies, and incentives for attendance. Children attending will be able to come for free. Office budget only will cover the pay for teachers to work. It was suggested to have Kohls A-team come out to help for a day during the summer school. Then the \$500 will be from that. If they don't come out it was voted and approved that PEP will fund the summer camp. Mrs. Hofmann asked that PEP email her about the A-team if it goes through or not.

## **Principal's Report- Mrs. Papastamatis**

- Stevenson High School is going through a hard time with the loss of loved students so please continue to keep them in your prayers.
- Science Olympiad won some medals
- Social Studies Olympiad won the bronze award

**Open discussion:**

- A parent was sitting on the bench in the lunch room during Muffins with Mom and fell because the bench does not lock into the wall. Mrs. Papastamatis said she will look up the work order on the bench

**Next Meeting** SEPTEMBER

Meeting adjourned at 4:45pm